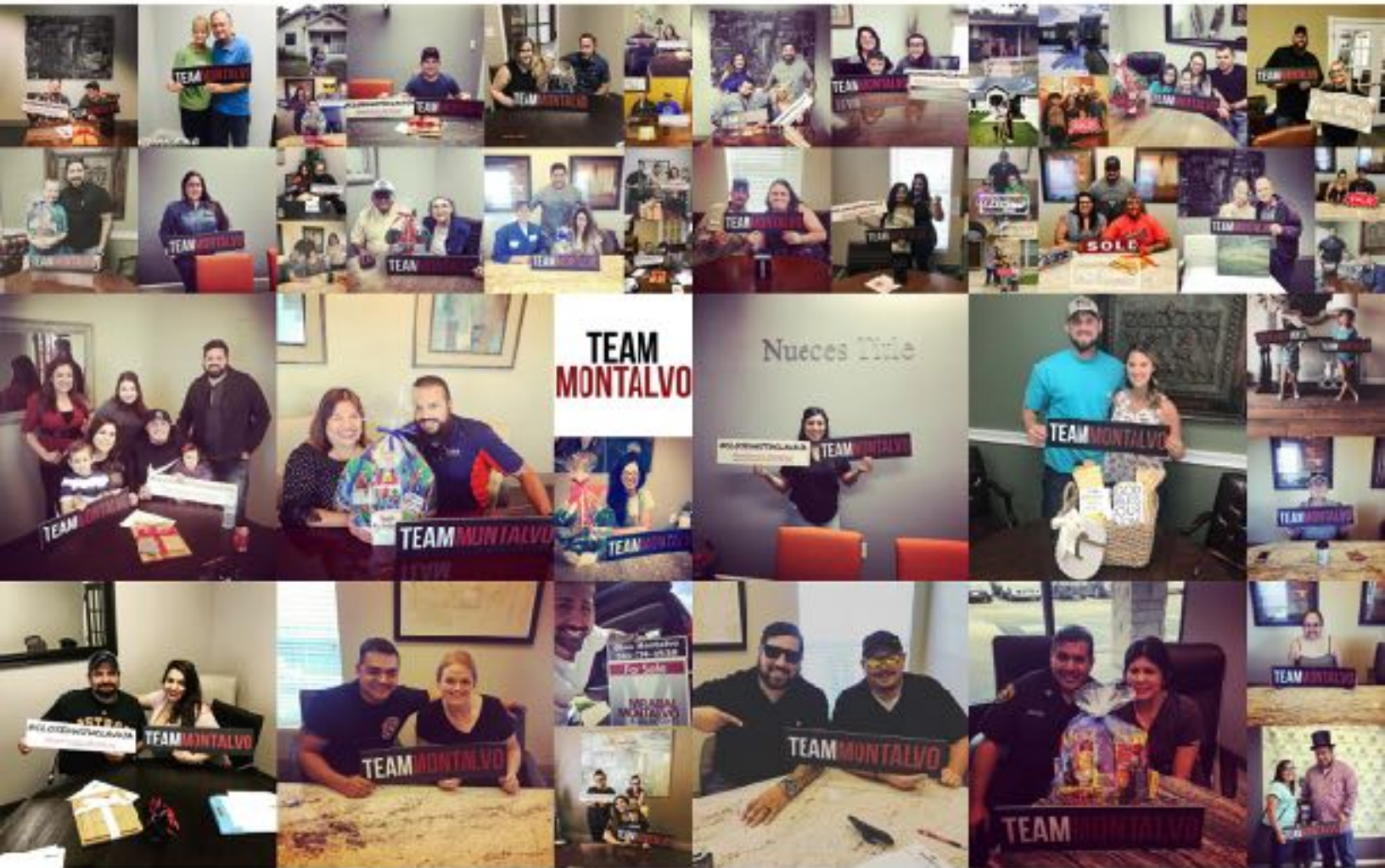


TEAM MONTALVO

HOME BUYER'S GUIDE



GINO MONTALVO

361.774.1538 - GINO.MONTALVO@OUTLOOK.COM

WWW.GINOMONTALVO.COM



@THEGINOMONTALVO

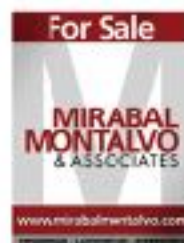


TABLE OF CONTENTS

1. First Things First
2. Mission POSSIBLE
3. Our Agreement
4. Getting Approved
5. What Are You Looking For?
6. Current Market Conditions
7. Don't Spend A Penny
8. Don't Hesitate
9. Finding Your Home
10. Finding A FSBO a.k.a "fizzbo"
11. One Thing You Shouldn't Do
12. Foreclosures and Short Sales
13. Don't Trust Everything You See Online
14. Deciding On How Much To Offer
15. Crafting Your Offer
16. Earnest Money
17. Negotiating
18. When You "Lose" A Home
19. When You "Win" A Home
20. Get Your Mortgage Started Now
21. Get A Home Inspection
22. The Appraisal
23. Get Homeowners Insurance
24. Transfer Utilities In Your Home
25. The Walk-through
26. Closing Day!

FIRST THINGS FIRST

I'm really looking forward to helping you find your first home!

As I'm sure you're hoping and expecting, it's exciting and a lot of fun!

But it can also be stressful and aggravating at times.

Which is why I'm giving you this...

If you're like most buyers, you probably want to just get out there and see homes, right!? (And, of course we will!)

But please give this a quick read and refer back to it throughout the process of buying your home.

While this guide won't get into every little detail about the process (I'll be taking care of a lot of things behind the scenes which you'll never need to worry about)...

...it does get into some things you should know about, which will save you time, effort, money, and heartache.

Again, I'm looking forward to working with you, and thanks for choosing to work with me!

MISSION POSSIBLE

Our Mission...To provide unsurpassed service and to help you buy your home at a fair market price in the shortest time, with the least inconvenience to you, I will:

- Explain real estate agency relationships;
- Maintain communication during the term of the agreement;
- Analyze your property needs, wants and wishes;
- Orient you to current market conditions;
- Provide helpful community data;
- Explain local real estate practices and procedures;
- Search the local multiple listing service for suitable properties;
- Co-ordinate appointments and show all properties of interest
- Provide relevant market data as to fair market value of homes;
- Disclose all material defects of the property, if known;
- Explain the process of offer presentation;
- Carefully explain and prepare Initial Offer paperwork;
- Arrange to present all offers to seller in a timely manner;
- Strive to obtain the best possible price and terms for buyer;
- Explain post-purchase activities and responsibilities;
- Follow-up on all post-purchase activities;
- Keep your information confidential.

OUR AGREEMENT

If only business were still done on a handshake! LOL

Before I can begin showing you homes, and representing your interests, you'll need to sign a "buyer's agency agreement".

We'll schedule a time to sit down and do the paperwork. When we do, I'll make sure to review it with you before you sign.

If you have any questions or concerns at all, just ask me. I'm glad to clarify anything you want.

And, don't worry if for whatever reason things just aren't working out between us, or you decide not to buy a home...we can cancel this agreement at any time.

GETTING APPROVED

If you haven't already done so, you need to get pre-approved for a mortgage. This topic is a good example of why it's important for us to be working as "partners" on the same page...

Many buyers feel like agents are being pushy when they suggest getting pre-approved. They take offense. They resist. They make excuses. They look at it as the agent being nosy, looking to see how much the buyer can afford, or looking to make sure the buyer can afford a home.

Well, it's exactly that! And there's nothing wrong about an agent asking them to do it, either.

Unfortunately, agents who are not entirely confident (or perhaps just desperate for business), let it slide. Then they show their client homes that it turns out they could never afford...or that they couldn't afford a home at all. And that hurts both the agent and the client in different ways.

Beyond just knowing that you can get a mortgage, and for how much, getting pre-approved will do a couple of other things for you:

You'll need it when you want to submit an offer on a home. And in those moments, time can be of the essence. If you need to rush to get pre-approved, you may lose the home if you can't get it in time.

Starting to talk with lenders now will give you time to choose which lender you want to work with, shop rates and products, and get the best overall loan for your situation. (NOTE: Once you're under contract, you won't have much time to shop around for rates and your preferred lender.)

You can certainly ask any lender you already have a relationship with, but if you want any recommendations, the following is who we recommend to all of our friends and family.

Homesource Mortgage - Claudia Reyes - (361) 334-8370

Once you've been pre approved, they will send us a pre approval letter so we can have it ready to go when we submit offers!

(NOTE: If you're planning on paying cash, please gather and send me your "proof of funds" so we'll be ready when you find a home you want to make an offer on.)

WHAT ARE YOU LOOKING FOR?

OK, now that you're pre-approved, we know what you can afford.

That doesn't mean you need to buy a home for as much as you're approved for. In fact, it'd be great if we can find you a great home for less than you can afford, right? Well, as long as it fits your wants and needs, of course...

What do you need in the home you buy?

If you haven't already gone over this with me, give me a list of your "must haves" and your "wish list".

Now we can look at all of the homes that meet your criteria and are within your approved budget.

Pro Tip: I may suggest looking at homes that don't have everything on your lists. Be open to looking at homes that don't meet the criteria you put on your list. You'd be surprised at how many of my clients found their dream home by only looking at homes I suggested—homes that didn't have everything they thought they wanted.

CURRENT MARKET CONDITIONS

Now that you're in the market to buy a home, you're going to notice every little thing you hear about the housing market.

It could be on the TV, a headline or article online, friends, family, coworkers...everyone has an opinion on how the real estate market is doing. Some agents even distribute quarterly market updates that are just too broad and general.

The problem is, most of what you hear is based upon national data, trends, and statistics. Even if it's "local" insight, it's often still too broad and general.

Real estate markets are very localized. They even vary between towns and cities, from one price range to the next.

This is why I don't like to paint it with too broad of a brush.

But, to put it simply, in our area, it is a seller's market since there is relatively low inventory with lots of buyer activity! Basically there's more buyers out there than there is homes to buy!

But even that is a fairly broad, general way of looking at the market conditions. You and I will speak more in depth about the current market conditions specific to the price range and area(s) you're focusing on.

Bottom line: Don't base your mindset or decisions on what you casually hear from day to day.

DON'T SPEND A PENNY...

...without consulting me, or your mortgage advisor!

When you're in the process of buying a home, it's important not to accrue any new debts—especially after you've been pre-approved! This can (and likely will) affect whether you will actually get the loan you were approved for.

Now, this doesn't mean you can't go out to eat, buy groceries, get gas, or spend any other daily, weekly, and monthly expenditures you normally have.

It means...

- ▶ Don't go buy a new car (or lease one)...
- ▶ Don't go and book a vacation on the credit card. (Or drain your checking account.)
- ▶ Don't even necessarily pay off a large credit card bill!

There are plenty of other examples I could give, but the bottom line is this...

Before you spend or commit to any debts between now and when you close on your new home, check with me and your mortgage advisor before doing so.

Some purchases may be absolutely necessary. Some may not even affect a thing. But it's better to be safe than sorry.

Too many buyers aren't advised this, and don't think twice about spending money. Unfortunately, they find out the hard way.

My Ten Commandments of Buying a Home:

- I.** Thou shalt not change jobs, become self-employed or quit your job.
- II.** Thou shalt not buy a car, truck or van (or you may be living in it!).
- III.** Thou shalt not use credit cards excessively or let current accounts fall behind.
- IV.** Thou shalt not spend money you have set aside for closing.
- V.** Thou shalt not omit debts or liabilities from your loan application.
- VI.** Thou shalt not buy furniture on credit.
- VII.** Thou shalt not originate any inquiries into your credit.
- VIII.** Thou shalt not make large deposits without checking with your loan officer.
- IX.** Thou shalt not change bank accounts.
- X.** Thou shalt not co-sign a loan for anyone.

DON'T HESITATE

One of the most common mistakes buyers make is letting a great home slip away.

They see the perfect home, and think, "Maybe we should wait. What if a better one comes on the market?"

The key word in that last sentence is "if"...if a better one comes on the market. The reality is, if you do let a home slip away, another one will eventually come on the market that you'll probably want just as much. But then the key word becomes "when"...

Great homes aren't a dime a dozen. And when you find one you like, the best thing to do is make an offer.

Obviously, you don't want to make a hasty decision and regret it. But I'll be here to keep you in check if you are.

So, if you ever feel like you'll regret not making an offer if a home went under contract to another buyer the next day, you're better off not hesitating and making an offer.

Just remember, there's an old saying in the real estate profession that goes like this:

"The home you looked at today and wanted to think about until tomorrow, may be the same home someone looked at yesterday and will buy today."

"FINDING" YOUR HOME

The Internet has changed how buyers find homes. Not too many years ago, the only way to even know all of the homes that were for sale was through a real estate agent.

Nowadays, almost every single home on the market can be found on the Internet. (In fact, it's almost impossible to miss a home that's on the market.) It's become easier to "find" the home of your dreams.

And the chances are, you're going to be addicted to looking for homes online at all hours...even at work . (Just make sure to minimize your screen when the boss walks by! LOL)

Now, this is some deep stuff most agent don't even realize or think to address with their clients...

See, back in the day, agents had to "find" the perfect home for their client...and that expectation kind of still exists. Yet, buyers often "find" the home they want before their agent specifically brings it up to them.

So, some buyers get aggravated that their agent "must not be doing a good job" if they aren't sending the client the listing before they find it themselves.

This may be true with some agents, but mostly it's a matter of agents just being busy, out on the road, in a meeting, or whatever. The client just happens to be looking constantly for their own home while an agent has many other people and homes to deal with on any given day.

Regardless, "finding" the home is not a single moment. It's a process. It's about seeing many homes (online and in person) and gradually understanding the market so you make the best decision.

And beyond that, “finding” the home isn’t even the most important part of the agent’s job. The real skills come in once you’ve found a home, make an offer, and start going through the process to close on it.

I always bring this up because it’s a silly perception that I’ve seen cause issues between agents and their buyers, and it can cause friction that gets in the way of the agent doing the more important things as well as they could moving forward.

FINDING A FSBO

OK, not every home is “on the market”. Some are what we call “FSBOs”.
(Pronounced “fizzbo”.)

These are homes that are For Sale By Owner.

And lots of buyers think that these are going to be the steal of a century, since they aren’t on the open market. (Although nowadays, many are on the MLS as well, by hiring limited service agents to input it, but they represent themselves.)

Anyhow, these are rarely a deal. The owners may very well be trying to “cut out the middleman”, but they’re rarely willing to pass those savings along to the buyer. (In fact, most FSBOs are way overpriced, even above what it should be on the open market.)

Does that mean we should not look at FSBOs? Not at all. We can certainly look at FSBOs.

So, if you or I come across one that meets your wants, needs, and budget, we’ll certainly approach the owner.

Here’s the thing...

Let me call them first. I’ve been trained on how to deal with them. I know what to say and what not to say. And how to say it. This will increase our chances of actually getting a deal on a FSBO.

So, if you see a FSBO sign, just take down the contact info and address, and let me do the rest.

ONE THING YOU SHOULDN'T DO

Just like with FSBOs, you also shouldn't call listing agents directly.

Buyers often feel like there's no harm in just giving the listing agent a quick call to ask a few questions. Or, they see a homeowner standing outside and strike up a conversation.

This probably sounds harmless enough. However, I've seen too many buyers say too much—or say the wrong thing—and it ended up costing them a home, or led to them paying more than they might have otherwise.

Everything you say, and everything a listing agent or seller knows about you, can come back to haunt you.

Look at it like this...

If you were about to go to court, would you think it makes sense to have a casual chat with the other side? Probably not.

Same thing applies here.

Let me do the talking with the other side. Not just once we're in a deal, but also until we find a home and are under contract. I know what to say, and what not to say, to make sure we protect your best interests.

FORECLOSURES AND SHORT SALES

Speaking of getting a deal...

Lots of people think that going after foreclosures is a good way of getting a good deal. It can be. But it can also be a risky purchase, and tough to even buy one.

Going after a foreclosure before it hits the open market (at an auction or Sheriff sale) requires that you take on all risk. Oftentimes you can't even see inside the home before you make an offer. Plus, you have a very short period of time to come up with proceeds if you successfully win the bid.

The better way to go after foreclosures is to focus on those that the bank (or other lender) bought back and put on the open market. We can certainly consider those. At least we'll be able to get inside and see the home. However, they will likely not do any repairs or credits for anything wrong with the home.

This applies to "short sales" as well. These can also be a way of getting a good deal, but you will likely have to accept the property as-is. However, an offer on a short sale can also take quite some time to be approved, if at all. So you need to be patient if you decide to go after one.

With all of that said, just because something is a foreclosure or a short sale doesn't mean it's necessarily a "good deal". It depends on how much you can get it for, and how much work and risk you have to take on.

So if you're interested in a "distressed" property (the industry term for foreclosures and short sales), we can certainly throw them into the mix. Just make sure you approach it with eyes wide open and know what you're getting into...and only as long as the deal is good enough to make it worth your time, effort, and financial risk.

DON'T TRUST EVERYTHING YOU SEE ONLINE

Piggybacking off of the last section...

One of the things I often hear from buyers is that they came across a great deal on Zillow or some other online site.

They see a home that looks like it's for sale, and at a ridiculous price. It usually turns out that it's a "pre-foreclosure", and the site is indicating how much is owed.

More often than not, these homes are a long way from actually being foreclosed. Many never will be foreclosed. And even if they are foreclosed, the bank will not likely let someone else scoop it up for such a sweetheart deal. Instead, they'll buy it back and then put it on the market for a higher price.

So don't get too excited when you see that sort of thing online.

In fact, don't be surprised if you find many homes on these sites that aren't actually for sale at all. Many times they show homes that were sold and closed some time ago.

On another level, also don't put too much stock in any website's online estimate of value. Do not base your perception of market values on any of these. They are typically highly inaccurate.

So, when it comes time to decide on how much to offer for a home you like, don't rely on any online estimate of value.

DECIDING ON A OFFER

So, how do you decide how much to offer on a home you like?!

That's a tough one to answer, because it depends on a lot of factors:

- ▶ **Are there other offers coming in?**
- ▶ **How long has the home been on the market?**
- ▶ **What is the owner's situation?**
- ▶ **What terms (beside money) can you offer the seller?**

What is the overall market like?

Those are just a few of the factors we'll consider.

But regardless of "factors", we'll also look at the sales data in the MLS to determine how much the home is truly worth by looking at how much other similar homes have recently sold for.

Ultimately, it's your choice how much you want to offer initially, and how much you're willing to go up to in order to get the home.

"Market value" is essentially driven by what a ready, willing, and able buyer is willing to pay for a home. But it's also dependent upon how much a ready, willing, and able seller is willing to accept.

I'll do everything I can to help you understand the market and value of the homes you're considering. I'll give you my perspective and advice as your agent, which should put you in good position to get a home for as low as possible, but still an offer a seller will consider and hopefully accept. Because coming in with too low of an offer, at least without justification, can hurt your chances of getting a home at all, let alone at a good price.

CRAFTING YOUR OFFER

I alluded to this in the last section—a great offer isn't just about how much you offer (although that does matter!), it's also about other terms you can offer.

Here are some typical terms and conditions sellers may be interested in:

- ▶ Are you flexible on your closing date? (They may want time to look for another home, for instance.)
- ▶ How much of a down payment do you have?
- ▶ Are you paying cash? (This is less risk and less time for sellers to wait.)
- ▶ Will you waive contingencies, like for a home inspection? (Not necessarily advisable, but it can be useful in the right circumstance.)

Again, those are just a few. But those are also not something every buyer can accommodate.

So, what I always recommend to every buyer is this...

Let's have everything in order when we submit an offer:

- ▶ Let's make sure all the contracts are filled out thoroughly and properly.
- ▶ Let's have your pre-approval ready and attached with the offer. (Ideally from a reputable lender that no agent or owner will question.)
- ▶ Let's be ready and responsive during negotiations. (Too often, buyers take too long responding, which can create a bad tone.)

That sort of stuff we can control, and we should.

Many times, the agent who's the most organized and reliable, along with their clients who also appear organized and reliable, have their offer accepted simply because a seller or their agent trusts that the deal will be smooth and close on time.

I've seen this pay off even if it isn't as much money as they may be offered from someone else in multiple offers.

So, when it comes time to make an offer, let's make sure we put our best foot forward, even beyond the amount you're offering. It can truly pay off in the end.

EARNEST MONEY

In the last section, I mentioned something about how much you're putting down.

There's a difference between how much you're putting down in total (your down payment) for mortgage purposes, and how much you're putting down when you make an offer.

When you make an offer on a home, you will also put some money in escrow, called **"earnest money"**, or a **"good faith deposit"**.

This money is held by a third party, not the seller. It doesn't just go into the seller's bank account or pocket. Instead, it's held in an escrow account by the selected title company.

Some buyers get concerned that this money is at risk if something goes wrong. It isn't. Unless of course you do something really bad, like break the terms of the contract. **But you, and your money, are protected in many ways, and if the deal doesn't close, that money will be returned to you.**

If the deal does close, that money will be applied to the purchase.

In our area, the most common amount for a buyer to put down as earnest money is \$500-\$1000. But it varies depending on many factors. We can chat about how much you should put down as a good faith deposit once we assess the situation on a home you're making an offer on.

NEGOTIATING

I'm sure you've heard that negotiating is an art. And, it's true.

The approach we take to negotiate the best deal for your home will depend upon:

- ▶ The seller we're dealing with. The agent we're dealing with.
- ▶ The overall situation. (How many other offers there are. The current pace of sales, etc.)
- ▶ Your personal situation. (Are you in a position to "lose" the home and keep looking? Can you take time negotiating the deal? Or, is timing critical?)

There are certainly other factors we'll consider as well.

Many buyers think that to get the best price on a home, you need to play "hardball", and perhaps "lowball" the seller with the amount their offer.

Those approaches can backfire fast and hard. Sure, sometimes it makes sense to play hardball. But in a residential home sale, playing hardball can hurt you more than it can help your cause.

That isn't to say we're not going to negotiate the best deal possible. It just might not look or sound like some people imagine from what they see in movies and on TV.

In real life, you need to write the right script, at the right time, for the right audience.

"LOSING" A HOME

I hope you never go through this (and I'll do everything I can to help you avoid this!), but you might "lose" a home that you love at some point.

Here are the most common ways this happens:

- ▶ A buyer waits to make an offer on a home, and another buyer scoops it up. (This one is totally avoidable.)
- ▶ There are multiple offers on a home, and the owner chooses another offer.
- ▶ The owner won't accept the highest amount a buyer is willing to offer.

When these things happen, it stings.

This can set some buyers back emotionally. Sometimes they feel like they'll never find as good of a home. Sometimes they just don't want to feel that way again, so they become guarded or give up.

In my experience, the best way to deal with this is ahead of time...

I always advise my clients to not get too attached to any particular home until we are firmly under contract. Sure, be hopeful and excited, but always be aware that until the offer is accepted, and the home is firmly under contract, you could "lose" the home.

But don't look at it as "losing"...look at it as an opportunity to get a better home, and learn from whatever didn't work the last time around:

- ▶ If you hesitated on making an offer last time, don't wait next time.
- ▶ If you came in too low the first time, don't "lowball" the next time.

Ideally, we won't have to deal with this. I'll give you my best advice in every situation so you can avoid this ever happening.

"WINNING" A HOME

OK, this isn't a game show or the lottery...

You won't really win a home. But you'll eventually "win" in the sense of getting an offer accepted.

And when that happens, many people go through what's called "buyer's remorse". That happens on almost any purchase someone makes, but even more so when it's a high- ticket item, like a home.

And if a buyer isn't prepared for this feeling, they'll often sabotage even the greatest deal. It's awful to watch happen. They'll make everyone involved miserable, and make unreasonable demands, all in an attempt to back out. Sometimes they'll back out without reason and end up losing earnest money, as well as the best home they could've hoped for.

This happens because very few agents think to educate their buyers about this ahead of time. And then, once they're in that moment, anything the agent says comes across as if the agent is trying to push them to move forward. So they get even more defensive, even when the agent is just trying to give them good advice.

I've always felt it's best to just give my clients the heads up that they may feel this way, before they ever get to that point. That way, if and when you ever feel that way, you'll remember that the feeling is natural.

But please, if you ever do start feeling **"buyer's remorse"**, just let me know, and I'll gladly help you work through what you're feeling and thinking!

GET APPROVED NOW

Early on in the process, we discussed getting pre-approved for your mortgage.

While you've already been pre-approved...now you need to actually be approved.

This can take some time. You should really get all your financial information and required paperwork done with your mortgage company as soon as you're under contract.

It may seem like there's plenty of time between now and closing day, but those days and weeks fly by.

Also, it's not uncommon for lenders to request more documentation from you once they see what you initially send in. This can cause delays and a lot of stress. As a general rule, the better you are about sending over everything in a timely manner, the better off you'll be.

So, if you haven't already chosen a lender, do so immediately. Get the ball rolling. Now is not the time to shop lenders, programs, and rates. But if you're going to, you need to get that done now, and then submit your loan application and documentation within the first few days of being under contract.

HOME INSPECTION

Within a week or so after being under contract, you should get a home inspection done.

This needs to be done by a licensed home inspector...not a buddy who happens to be handy, or has bought a bunch of homes over the years.

If you know a licensed inspector, feel free to hire him or her. If not, here's a list of ones I trust and recommend:

BDA Inspections - Trey Watkins - 361.445.7366

Castle Inspections - Brandon Castle - 361.960.7476

Fair warning: Inspection reports often make a home sound like it should be bulldozed because it has so many problems. Things are rarely as bad as an inspection report makes it sound. So when you read through yours, don't be alarmed.

I'll give you some thoughts and guidance on what you should ask to be repaired—and what you might want to let slide—once we have the report back.

You should go after structural and operationally deficient items in most cases. (Of course, this depends on the deal we've negotiated, whether there were multiple offers, if there are back-up offers, etc.)

But the home inspection is not meant to be used to ask for every little thing, like a minor drip on the kitchen faucet, or a squeaky door, for instance.

THE APPRAISAL

By definition, you and the seller have determined the fair market value of the home you are purchasing. Which is: the amount a ready, willing, and able buyer is willing to pay, and that a seller is willing to accept.

However, the mortgage lender wants and needs to make sure that the amount they are lending is justified and protected. They assess this by having an appraisal done.

While appraisals aren't always an issue, they can be.

Sometimes appraisers simply can't find suitable "comparables" to evaluate the property.

Other times, an appraiser just doesn't do a very good job.

Either way, if an appraisal "comes back low", we'll need to address it.

If we look at the appraisal and feel the appraiser made a valid point, we can go to the seller and request that they reduce the sales price to the amount that the appraisal says.

But many times, a low appraisal is just incorrect, and we may have to contest it. Contesting a low appraisal can be difficult, and the appraiser may not agree to adjust the opinion much, or at all.

If that happens, you can ask for another appraisal to be done. Or, you might see if the seller will agree to lower the price a bit, and you come up a bit.

Hopefully your appraisal will come back with no issues. But if it does, don't worry; we'll deal with it.

(Oh, and don't be surprised if the appraisal comes back at almost exactly the amount you paid for it. The appraiser is just looking to justify the amount spent, not come up with an entirely objective assessment of value. So, even if you got the best deal in the world, the appraisal may just say the value is right around how much you are buying it for.)

HOMEOWNERS INSURANCE

Many people wait until the last minute to get their homeowners (and other) insurances lined up.

I recommend taking care of this at least a few weeks ahead of the closing date.

That way you can make sure you get the best coverage, at the best rates, for your needs.

If you wait until the last minute, you might miss some discounts that you may be eligible for, simply because you're in a rush. And you might also pay a higher premium because you weren't able to shop around a bit.

It's pretty common for your insurance company to require you to pay for one year up front. But this will likely be paid at closing, in your closing costs. Usually, your insurance will be paid for out of escrowed funds from your mortgage after the first year.

NOTE: This is all the more reason to pay close attention to the coverage you purchase now. You might not think much about it as the years pass, although you should probably make a note to revisit it on a yearly basis to ensure you have the best coverage.

If you already have an insurance company you work with, great. If not, here are a few insurance providers I trust and recommend:

Farmers Insurance - Monica Montalvo - 361.854.7548

A to Z Insurance - Javier Gonzalez - 361.853.7568

Once you have your insurance lined up, please forward a copy of the insurance "binder" to the lender.

TRANSFER UTILITIES

While it'd be nice if the previous owner continued paying for the utilities, it's highly unlikely.

In fact, they'll be notifying the utility companies that they'll be moving. And if you don't call the appropriate utility companies for the home you're buying, you'll probably be moving into a home without electricity and everything else you need.

So, about a week before the closing, you'll want to notify all of the utility companies that service the home, and let them know you're buying it. They'll transfer the bills into your name, starting on the day you'll close on the home.

Once we get close to the closing date, I'll give you the names and contact info for all of the utilities you'll need to contact.

WALK THROUGH

Before you head to the closing table, we're going to do what's called a "walk-through". This is usually done the morning of the closing, or the evening before.

We're going to make sure that the home is in the same condition it was when you agreed to purchase it (minus minor wear and tear of course).

We'll be looking to make sure that:

- ▶ There was no major damage done since you first agreed to purchase it.
- ▶ The owner has entirely moved out, and hasn't left anything behind that you don't want. (Like bags and bags of trash!)
- ▶ The home is in "broom clean" condition.
- ▶ That everything the owner contractually agreed to leave behind is still there.
- ▶ That all of the major appliances are in working order.

TIP: Sellers are often in a rush to get out of the home right up to the closing day. Sometimes they don't leave the home quite as spotless as a buyer may have hoped. Unless it's in atrocious condition, it is probably better to just expect the home to not be as clean as you hoped...and if it is, look at it as a happy surprise.

If there's anything wrong with the home, or they've left junk behind, or the home is disgustingly dirty, we can bring it up to the owner (through their representatives) before the closing. They can remedy it by taking care of whatever issue you might have, although that could delay closing. Or, they may offer a credit of some sort. (However, do not look at the walk-through as a way of negotiating a few bucks off the sales price.)

With all that said...don't worry! Most homeowners are conscientious, and the walk-through is a quick visit. In most cases, everything will look and work just fine.

CLOSING DAY!

Congratulations! You're closing on your new home!

There will be lots of documents to review and sign, and this isn't meant to give you a blow by blow description of all of that. The closing agent will review and discuss all of these at length.

But here are a few things you should do before you head to the closing table:

- ▶ Make sure you have a cashiers check, a certified check, or cash in the amount the closing agent calculated to be due at closing. (This will be for the remaining amount of your down payment and closing costs.)
- ▶ Bring proper identification. Usually a photo I.D. (like your license), social security card, and/or birth certificate.
- ▶ A rested wrist! (You'll be signing a lot of documents!)
- ▶ A big smile...because you're about to own and move into your new home!

After the closing, there will still be a lot going on behind the scenes. Your mortgage, the deed, and other legal documents will all be recorded. Once it's complete, the final documents will be mailed to you.

Of course, I will always be available if you have any questions or concerns, even after the closing. Never hesitate to reach out to me!

And I hope we stay in touch on a personal level, too! Thanks so much for choosing me as your agent, and I look forward to helping you with all of your real estate needs in the future...as well as any of your friends or family you refer to me!



VALUES & MISSION

Mirabal Montalvo & Associates are dedicated to serving the Coastal Bend Real Estate Market.

With more than 20 years of combined experience in the real estate profession, our cohesive team of experts promises to provide uncompromising attention to the smallest details to ensure 100% satisfaction!

VISION:

The Vision of Mirabal Montalvo & Associates is to be the LEADER in the Real Estate Industry providing all clients a professional experience with a personal touch. We build lasting friendships and fulfill dreams.

MISSION:

"While holding ourselves to the highest professional and ethical standards, we will strive to help our clients make prudent Real Estate decisions, and in the process prove worthy of their friendship so that we may become a long term friend and advisor."

PREFERRED VENDORS

Listed below are vendors we have previously received excellent service from. Please feel free to contact them for estimates and/or service. We would like to know your experience with them, good or bad. We strive to provide excellent customer service and want to work with companies that do the same. Should you need additional information or referrals, please do not hesitate to contact us.

Mortgage Companies.

Homesource Mortgage - Claudia Reyes - 361.334.8370

Home Inspectors

BDA Home Inspections - Trey Watkins - 361.445.7366

Castle Inspections - Brandon Castle - 361.960.7476

Plumbing - Hydrostatic Test

Hurricane Plumbing - 361.939.7330

Economy Plumbing - Preston Nichols - 361.949.9328

Homeowners Insurance

Farmers Insurance - Monica Montalvo - 361.854.7548

A to Z Insurance - Javier Gonzalez - 361.945.1979

Pest Control/Termite

Elite Exterminating - 361.853.8370

Moving Company

Above All The Rest - Mark Morin - 361.334.8370

Home Warranty Companies

First American - Jennifer Porter - 361.443.7973

Fidelity National - Bethany Fawkes - 361.500.5258

TV.

Direct TV - Jesse Rojas - 361.726.9541

Moving Checklist

Keeping in mind that you may feel overwhelmed as the move gets closer, I thought you might appreciate a few tips on organization from people who have seen virtually all of the things that can possibly go wrong.

More Than A Month Before You Move:

- Start a moving expense book. Some of your expenses may be tax deductible, so be sure to save the receipts.
- Get written estimates from at least 2 moving companies and make sure the movers know all the items which are to be included. Do not include jewelry or other small valuables.
- Mover's insurance is usually minimal. Check that the mover's insurance will pay replacement cost of the goods, which are lost. You may need to purchase additional coverage. Notify your own insurance company of the move and ask for the policy to be reviewed.
- If furniture is to be stored, what does the insurance policy cover?
- Get a written commitment, from the moving company confirming the date of the move and the time of arrival.
- Ask for references from movers.
- Don't be misled by rates – inquire about additional charges and methods used to compute time.
- Contact your financial institution for the transfer of all accounts, personal loans, etc. if required.

2 Weeks Before the Move:

- Take a good look at what is worth taking and what is not. Be Ruthless.
- Have a garage sale. Get rid of all the junk you don't need to take.
- Arrange for the changeover of utilities, including telephone.
- Make a floor plan of the new house and plan where everything will go. Don't guess – take measurements.
- Start packing.
- Number all the boxes. Keep an inventory list. Mark the contents of each of the boxes. Make two copies of the contents list for each box. Keep one with your inventory lists; put the other inside each appropriate box just before you close them up. Seal boxes.
- Return all items that you have borrowed, get back what you have loaned.

1 Week Before the Move:

- Prepare a list of all items you want to take with you personally. Include all jewelry and valuables, items which should not be entrusted to movers.
- Prepare a list of anything else that is left.
- Confirm the booking for the moving company
- Register your change of address with the post office and obtain a supply of change of address cards.
- Begin mailing change of address cards. Keep a list of cards sent. Don't forget to notify all credit card companies.
- Cancel newspaper subscriptions or change delivery address.

2 Days Before the Move:

- This is your last day to pack.
- Do your last laundry. Disconnect and drain the washing machine.
- Disconnect, defrost and air dry the fridge.
- Double check that all valuables have been accounted for.

1 Day Before the Move:

- Lead packers around the house and make sure they understand all of your instructions.
- Make sure you have gathered together all keys for the house for the new owners (don't forget garage, shed and mailbox)!
- If you have a security system, why not change the code to something simple like 1-2-3-4-5 so you can feel free to use your old code at the new house.
- Pack all of the items that you will take with you personally. Mark them "Do not load – For Car," it would be better if these were out of the house before the movers came.

Moving Out:

- Lay down plastic sheets to minimize dirt in the house.
- Lead packers around the house again and make sure they understand all of your instructions.
- Do a final check for forgotten items.
- Check inventory for number of boxes – break down by room.
- Clearly label and leave all the spare keys and the code for the security system if you have one, inside the house unless otherwise arranged.

Moving In:

- Get to the house before the movers. Take snacks, its gonna be a long day!
- Verify that the utilities have been turned on.
- Lay down plastic sheets to minimize dirt in the house.
- Hang up curtains if possible.
- Find your floor plan and give copies to the movers
- When your goods arrive, look at each item carefully as it is put in place and check off your inventory.
- Seeing as you have not yet unpacked, go out and have a nice dinner. You deserve it!

F.A.Q

1) **How much is my downpayment?**

Depending on what type of loan you are approved for. The Downpayment can range from 0-10% of the purchase price. The Seller is not allowed to contribute to the buyers DP.

2) **What home can I afford?**

If you see houses you love outside your price range, it opens you up for disappointment. So before you start shopping, let's get you with a lender to figure what price point you feel comfortable with.

3) **Can I buy a home and sell my current one at the same time?**

Heck ya you can! This is where I come in to help juggle the transactions. There are ways to do both at once, and one option is to add a "sale contingency" in your contract. This means you only agree to buy a home if you can sell the one you're in.

4) **How many homes should I see before making an offer?**

Up to you buddy! Some home shoppers look at hundreds online before actually picking the few they would like to tour. On average 6 is the amount of homes buyers will see before making their pick. To help narrow them down it can help to really hone in on a particular neighborhood you're interested in; that said, if you feel limited by your options, it may be time to expand to surrounding areas.

5) **What do you think the seller will accept as a fair price?**

As a rule of thumb, a few grand off the list price won't ruffle any feathers. If it's been sitting on the market for months, you can go below that, but the bottom line is you never know how low a seller will go, as they have different motivations for selling. If the sellers are eager to move, you could luck and score a deal.

6) **How do I know if the property is a good deal?**

I have a magic 8 ball in my office that we use on these type of questions... Just kidding, while there's no guarantee on whether a certain home is a bargain and will appreciate, rest assured that with research, we can keep surprises to a minimum. The best way is to check out comps - what similar properties are selling for in the area, and whether those prices have been going up or down in the recent past.

7) **How quickly can I close?**

On average, typical transactions are 30-45 days. This gives us enough time to have inspections on the property and get a loan completed.

8) **Should I get a home inspection?**

Yes, yes and yes. A home inspector takes a weight off of your shoulders by looking into the condition of the roof, electricity, heating and air, plumbing along with other structural systems. If some things aren't up to par, we can negotiate with the seller to get those fixed before closing.

9) **When can I back out if I change my mind?**

While buyers can always back out of a deal, doing so without good reason may forfeit your earnest money. But there are some ways to walk with your earnest money in hand. Anytime during option period you can terminate the contract and still receive your earnest money back.

10) **What are closing cost?**

Great question and one typically not asked until approved for a home loan. Plain and simple "Closing Cost" are what the lender/bank is charging you to receive the home loan. Included in the closing cost: home insurance, property taxes, escrow fees, lender fees, loan origination fees along with recording fees. The good news is... closing cost can be negotiated into the contract and a portion or all can be contributed from the sellers.

11) **Is it better to build or buy a previously owned home?**

This one is truly up to you, there are of course pros and cons to both. When you build a custom/semi-custom home you are truly getting what you want...that dream home you have in your mind is 3-5 months away from being a reality. Now keep in mind this is all deepening on your budget, there are new construction homes all over corpus in all price ranges. Now if new construction, waiting for the build, size or price and location are an issue for you...previously owned is the way to go. With a previously owned home you can possibly get more bang for your buck depending on what you're looking for. A previously owned home may give you more square footage and the privacy you're looking for that can't be found with some new construction/new neighborhoods. Before making a decision we can go further into this questions during our buyers consultation

Home Search Information

Last Name: _____

First Name: _____

Last Name: _____

First Name: _____

Home Address: _____ City

_____ Province _____ Postal _____

Cell Phone (____) _____ Cell Phone #2 (____) _____

Email _____

Email 2 _____

To help you achieve your goals in relation to buying a home I need to ask you some questions that will help me to understand how I can serve you best. Tell me, what is the primary reason you are interested in finding a new home?

How many bedrooms would you like your home to have? _____ Baths? _____

How many square feet are you looking or? _____

What is the basic price range you would like to stay within?

What areas would you like to look at?

What attracted you to these areas?

Please check each feature that you would like in a home.

- ☐ Fireplace
- ☐ Entertainment area
- ☐ Family room
- ☐ Carpet color
- ☐ Open feeling
- ☐ Family neighborhood
- ☐ Single story
- ☐ Double story
- ☐ Dining room
- ☐ Close to schools
- ☐ Close to work
- ☐ Closet spaces
- ☐ Den
- ☐ Modern kitchen
- ☐ Pool/Spa
- ☐ Large yard
- ☐ Low maintenance yard
- ☐ Privacy
- ☐ BBQ area
- ☐ View
- ☐ Close to shopping
- ☐ Location

Is there a special feature I have not mentioned that is important to you?

What I would like you to do now is describe what you would consider an ideal home for you.
Tell me about the floor plan, decor, yard, etc.

Tell me about your lifestyle. What do you see yourself doing in your new home? (Entertaining, relaxing, raising a family, etc.)

What do you feel will be the key factors in your purchasing decision?
(Price, terms, locations, etc.)

What time frame do you have in mind for moving? _____

Do you need to sell another home before moving? Yes___ No___

Would you like me to show how I can help you sell your home, or if your home is not local can I refer you to one of my contacts in that area?

Yes___ No___

My goal is to help make buying your home a positive experience. To do that, we need to keep communication open between us. That way the little problems that naturally come up in buying a home can be handled easily and without stress. Is there anything that you would like to tell me that you feel might be helpful in our working together?

When is the best time(s) for me to call you?

When is the best time for you to look at property?

Buyer's Requests

My strategy is to find you a home in your price range that fulfills all or most of your "needs" and as many of your "wants" as possible.

(5) Needs: We must have these features in our new home.

(5) Wants: It would be nice if our new home had these features, but we can live without them.

(5) Wishes: We wish these features were possible.

Buyer Agreement

We agree to provide you with the following services:

1. We will represent you on a confidential basis. The buyer's agent does not have to reveal anything about you to the seller.
2. We will set up a free, no-obligation meeting for you with a reputable mortgage broker in order that you may get pre-qualified for your mortgage and learn exactly how much you will qualify to borrow.
3. We will send you regular updates of new properties on the MLS that match your buying criteria.
4. We will arrange a private showing of any property you want to see.
5. When you find a property you like, we will discuss strategy with you regarding offer price, financing terms, interest rate, and possession date, and will develop a comparable market analysis.
6. We will prepare the offer and negotiate the price.
7. We will negotiate solely on your behalf to obtain the best possible property at the best possible price while offering the best possible customer service.
8. We will recommend the best service with respect to your total purchase: structural inspections, termite inspection, survey, appraisal, home warranty, title insurance.

You agree that:

9. This agreement expires six months from today's date.
10. You will notify us **first** if you would like to see a property listed by another agent, a new-home builder, or for sale by owner.
11. You will work exclusively with your buyer agent in the purchase of a property.
12. Should you choose to buy a new construction or inventory home directly from a home builder, **Mirabal Montalvo & Associates** will be written on the contract as your representative.
13. You will seek pre-approval from a lender after your **pre-qualification** meeting.

In the event that Buyer wishes to purchase a property listed by Broker, Buyer **authorizes does not authorize** Broker to act as Intermediary pursuant to the Texas Real Estate License Act. In this event, both Buyer and Seller must consent for Broker to act as Intermediary. If either Buyer or Seller does not authorize Broker to act as Intermediary, then that specific property will be excluded from this agreement.

Do you want me to be your Realtor? Yes ☐ No ☐ Maybe ☐

BUYER'S SIGNATURE DATE

AGENT'S SIGNATURE DATE

BUYER'S SIGNATURE DATE